

C-3
MAY 11 2009

Downtown Development Authority

City of New Baltimore

Minutes

Wednesday, April 8, 2009

Call to Order: at 7:00 by Chairperson McClure.

Roll Call: Members Present: Drompp, Pierson, McClure, Gruca, Vanderbossche, Lietke, Goldenbogen,

Not Present: Plante, Longstaff, Nellis, Demick, Stabile.

Also Present: Judy Sproat, Director of Planning and Economic Development
Susan Burkhardt, City Council
Marc Levisé, Administrative Assistant to the Mayor

Guests Present:

Mike Wojciechowski, Planning Commission

Approval of Minutes:

Corrections to the March 11th 2009 meeting: Rutledge arrived just after roll call. Longstaff was absent, and Marc Levisé was also in attendance.

MOTION by Vanderbossche, second Goldenbogen, to approve the March minutes as corrected. All in favor. Motion carried.

Approval of Agenda:

MOTION by Drompp, second by Lietke to approve the agenda as presented. All in favor. Motion carried.

Treasurers Report: Bonnie Vanderbossche reported we got the property tax capture of \$47,685.31. 46 cents interest income for the month. No disbursements last month. No change on the time certificate. Funds on deposit \$182,336.13.

MOTION by Goldenbogen, second by Lietke to accept the treasurer's report as presented. All in favor. Motion carried.

There is an outstanding check from a contest winner Rebecca Winalis. She will be contacted again.

Public Comments: Judy Sproat explained she has loaded "Front Page" and is having trouble converting information.

General Business:

A. MEDC Entitlement Grant Application Update

Director of Planning and Economic Development Judy Sproat explained that the grant application was submitted on time, Friday, April 3rd. The application had to be submitted electronically. She had problems sending the file but recovered and received a receipt.

A recap of the project was discussed. There are two façade improvements Stahl's Bakery and Kret's Garage. At the garage he would like to replace the particle board with windows and paint the front. The decision will be made April 20th. The third project was the announcement arch across Washington Street. Thank you to Mark Lietke for assistance with the estimates and drawings.

The Stahl's Bakery project would be \$76,335.00. The Stables would be responsible for 50%. Kret's total project budget is \$12,420. Dave Kret would be responsible for 50%. The arch would be \$52,250.00 with the DDA responsible for 50%.

B. DDA and TIF Plan Renewal Update

The University of Michigan students asked if they could attend our meeting to get a feeling for how the board operates. In your packet is an overview of what they are working on and how they will approach both the DDA and TIF plan renewals. The students in attendance were Nate, Andy and Katelyn. The end of their semester is in a couple of weeks. There will be a presentation on Thursday, April 23rd at the Warren Community Center on the project. Judy Sproat explained the students will do approximately 80% of the work on the DDA and TIF plans and she and the Planning Department at Macomb County will do the rest.

C. EDC Transfer Request for \$15,505.50

The Plante Moran memo to transfer funds from the DDA to the EDC is for Judy Sproat's position. The total amount budgeted for the DDA for fiscal year 2008-09 is \$31,011.00. MOTION by Drompp, second by Goldenbogen to approve the transfer request. All in favor. Motion carried.

D. 2009-2010 Budget

Judy Sproat presented financial comparisons for two years. The mayor brought the financial statements from June 30th. The cash is \$179,478.47. The Accounts Payable loan of \$61,670.00. The income statement indicated good interest rates. We have captured \$51,061.00. Total revenue of \$57,000.00 expenses were only about \$19,000.00. Net profit of \$38,000.00 last year. More detailed revenue is presented the back of the financials. He explained you should adopt these as your final financial statement for the year ending June 30, 2008. Bonnie, Judy the Mayor and Marc have reviewed this a number of times and don't expect any changes. MOTION by Lietke, second by Drompp to accept the financials as presented. All in favor. Motion carried.

The mayor continued. The current property tax capture is estimated for a reduction of 5% or a little higher. Interest on the CD is 1.25%. Half of the grant income is included at \$26,625.00. Judy Sproat explained that if we are awarded the semi DC grant and we have to go out of pocket \$26,125.00 for our half of the arch and another \$500.00 for brick revenue under miscellaneous. Other expenses are operating expenses. The reduction is because projects should pay for themselves through sponsors. The capital outlay of \$62,250 is the total cost of the arch plus \$10,000 for electrical work downtown. Documentation from the streetscape project was located that showed the DDA paid for conduit. We haven't found it yet. The city did divert some of the CBDG funds to the streetscape project and they were paid out in full. Total expenditures came out to \$118,637.00 that gives us a \$46,000 deficit which comes out of our \$117,000 net worth number.

MOTION by Drompp, second by Goldenbogen to approve the 2009-10 Budget as presented. All in favor. Motion carried.

The mayor explained this would be a good time to do the electrical as we are going to resurface Washington this summer and we have to redo the water line before then. Planting trees was discussed. Increasing revenue was discussed. An increase won't be realized until a new building is constructed.

Mayor Update

The Mayor explained that Jeri Packer is no longer covering New Baltimore for the Voice Newspaper. She is now in St. Clair County. Jeff Payne is the new editor.

The mayor explained we received a \$500,000 grant for the LDFA for TransNav moving to town to resurface the roads along Cypress and Cricklewood. The LDFA will contribute \$250,000.

The city is planning on resurfacing Hooker this summer. The mayor is also trying to rename Hooker to Huntley. Our road committee has a 10 year plan. There may be stimulus money available. We are going to finish the sidewalk around the trailer park with CBDG funds. Replacing ADA ramps is also planned.

Our wastewater plan is continuing and is expected to be completed in November. Mayor exchange day is scheduled for May 13th in Utica and May 20th in New Baltimore. The dinner is at Cedar Glenn around 6:00 p.m. There will be a State of the City Address and the Citizen and Business of the Year Awards.

The mayor explained microsurfacing. They fix the holes and then add a $\frac{3}{4}$ surface on top. The road has to be in ok shape. We only have five roads available for federal funding; Jefferson, Green, Main, Washington and 24 Mile Road. We will be returning to Highview, but the plants won't be open until May 6th.

Judy Sproat explained last week she had two movie scouts inquire about our community. This was arranged through Macomb County. She had attended a workshop at the county about how to prepare for inquires from movie scouts. She is preparing a photo catalog.

HBO also contacted us as they want to use Ruedisale Park for a day.

Judy Sproat briefly discussed our County Line Non Motorized Vehicle Path project and funding options in the works.

Member comments

The DDA taking on additional debt was discussed. Purchasing property and a parking lot were discussed. The Signature Building program was discussed. You have to commit to rehabbing. The Funeral Home was discussed. The Slippery Rock restaurant is moving through the Liquor License process. He is planning on working on the building. Bullfrogz was taken over by the bank. Attracting another business to the site was discussed. The Burger King is moving through engineering.

ADJOURNMENT:

MOTION to adjourn made by Lietke, second by Drompp. All in favor. Motion carried.
Meeting adjourned at 8:14 P.M.

The next meeting is scheduled for Wednesday, May 13th, 2009.

Respectfully submitted,
Annette Girodat