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Historic District Commission
Regular Meeting Minutes
July 7, 2009

Historic District Commission work study meeting was called to order by Chairperson Post at 6:00 PM.

Roll Call: Post, Wojciechowski, Mack, Glaza, Levise, Mellon-Bunn
Absent: Myers, Planning Commission Liaison Demick

Also present were Kristine Kidorf, Historic Consultant, Thomas A. Goldenbogen, Mayor, Greg Nikkel, Building Official and Judy Sproat, Director of Planning & Economic Development.

Planning Commission Liaison Demick arrived at 6:45 PM.

Kristine Kidorf presented the Commission with a power point presentation providing them with an overview of the Commission's responsibilities and duties, including the entire process from preparing the agenda, written decisions of the Commission, the time line in which to respond to applicants and the appeal process. The Commission has adopted and follows the Secretary of the Interiors standards for Rehabilitation when considering applications. Each Commissioner was provided with a copy Kristine's presentation for future reference and will be on file at City Hall for future reference.

Motion by Glaza, second by Wojciechowski to closed the work-study meeting at 7:00 PM.
All voting yes. Opposing: none Motion carried.

Chairman Post called the regular meeting of the Historic District Commission to order at 7:00 PM.

Roll Call: Post, Wojciechowski, Mack, Glaza, Levise
Absent: Mellon-Bunn, Myers,

Also present were Kristine Kidorf, Historic Consultant, Thomas A. Goldenbogen, Mayor, Greg Nikkel, Building Official, Judy Sproat, Director of Planning & Economic Development and Joe Demick, Planning Commission Liaison.

Motion by Glaza, second by Wojciechowski to excuse the absent Commissioners.
All voting yes. Opposing: none Motion carried.

Motion by Glaza, second by Wojciechowski to approve the meeting minutes of June 2, 2009.
All voting yes. Opposing: none Motion carried.

Motion by Glaza, second by Wojciechowski to add Case #408 and #409 to the agenda.
All voting yes. Opposing: none Motion carried.

No Public Discussion

Case #405 – Application for the Installation of decorative fence including deluxe classic gothic scalloped vinyl fence including gate.
Applicant's: John & Marsha Paquette 51237 Clay Street, New Baltimore and vacant property 51227 Taylor Street (located directly behind 51237 Clay Street)

Motion by Glaza, second by Mellon-Bunn to issue a "Certificate of Appropriateness" the work as proposed meets "The Secretary of the Interior's Standards for Rehabilitation" standard number 9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment. The Historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided, providing the following conditions are met: the forty-two (42) inch decorative fence to be installed up to the 75 foot front yard setback at 51227 Taylor Street and a forty-eight (48) inch chain link fence to be attached to the existing fence(s) in the rear yard locate at 51237 Clay Street including a gate to allow access to both properties as the applicant owns both parcels of land.
All voting yes. Opposing: none Motion carried.

Case #406 – Application to install handicap ramp in the rear of the gym building to the food pantry including a new rear block wall to match the existing block of the gym building, also to be set up for future enclosure of the ramp for inclement weather.
Applicant: St. Mary's Queen of Creation 50931 Maria Street

Motion by Glaza, second by Wojciechowski to issue a "Certificate of Appropriateness" the work as proposed meets "The Secretary of the Interior's Standards for Rehabilitation" standard number 9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment. The Historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided, providing the following conditions are met: the approval is for the installation of a handicap access ramp in the rear of the existing gym building including a construction of a rear wall to match the existing block on the gym building.
All voting yes. Opposing: none Motion carried.

Case #407 – Application to removed existing front porch and install brick paver porch and brick paver patio in rear year.
Applicant: Ken Valyi-Hax 50937 Clay Street, New Baltimore, MI

Motion by Wojciechowski, second by Glaza to issue a "Certificate of Appropriateness" the work as proposed meets "The Secretary of the Interior's Standards for Rehabilitation" standard number 9. New additions, exterior alterations, or related new construction will not destroy

historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment. The Historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided, providing the following conditions are met: that the existing front masonry brick porch be removed and the new paver porch be built to grade level and the new paver patio will be installed to assist with low grade issues and inspected and approved by the building official.
All voting yes. Opposing: none Motion carried.

Case #408 – Application for removal of existing sign located on Washington Street in front of the police station and installation of a new monument sign.
Applicant: City of New Baltimore (Police Department) 50910 Washington Street

Motion by Glaza, second by Mellon-Bunn to issue a "Certificate of Appropriateness" the work as proposed meets "The Secretary of the Interior's Standards for Rehabilitation" standard number 9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment. The Historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided, providing the following conditions are met: that the sign meets the sign ordinance requirements for area and height and that the sign is outside the right-of-way and not within the clear vision triangle.
All voting yes. Opposing: none Motion carried.

Case #409 – Application for the installation of a new front wall sign.
Applicant: Kevin Thompson, American Atlas Locksmith 51105 Washington Street

Motion by Wojciechowski, second by Glaza to issue a "Certificate of Appropriateness" the work as proposed meets "The Secretary of the Interior's Standards for Rehabilitation" standard number 9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment. The Historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided, providing the following conditions are met: that the sign meets the sign ordinance requirements for area and height, the sign will be constructed of high density board, oval in shape and screwed into the existing board on the front of the building.
All voting yes. Opposing: none Motion carried.

Motion by Glaza, second by Wojciechowski to adjourn at 7:33 PM.
All voting yes. Opposing: none Motion carried.

Respectfully submitted,

Marcia Shinska
City Clerk