

**City of New Baltimore**  
**Parks & Recreation Commission**  
**Held at the New Baltimore City Hall**  
**Regular Meeting – June 2, 2022**  
**6:00 PM**

Call to Order  
Pledge of Allegiance  
Roll Call

Public Discussion: This time is set aside for public comments for anyone who wishes to address the Commission. All comments must be addressed to the Chair.

Approval of Meeting Minutes from May 5, 2022 Regular Meeting

Approval of Parks & Recreation Director's Monthly Report – May 2022

Approval of Agenda

A. Old Business:

1. Ruedisale Point Park Shoreline Restoration Update
2. Burke Park Playscape Update

B. New Business:

1. Memorial Day Parade Recap
2. Memorial Picnic Table Donation

Miscellaneous Items

Next meeting: Thursday, July 7 at 6:00pm at City Hall.

Adjournment

# Parks and Recreation Commission

## Regular Meeting Minutes

### May 5, 2022

Chair Wolschleger called the regular meeting of the Parks and Recreation Commission to order at 6:00pm

#### Roll Call:

Present: Eric Haydamack, Larry Gingas Joe Glinski, Amber Laske, Dawn Wolschleger, and Director Tim Novak

Absent: Mike Zoli

Also in Attendance: Administrator Ron Trombly

#### Public Discussion:

None

#### Director's Report: May 2022

April 2022 Recreation Activity Report

- April 1, 2022 – Registrations for the 2022 Anchor Bay Triathlon began.
- April 1, 2022 – The department held it's monthly Senior Bingo Luncheon. We had 67 participants for this bingo, the largest number we've ever had for the program.
- April 4-6, 2022 – In just 3 days we did 16 interviews for summer staff positions, along with holding an open hiring date on April 5.
- April 7, 2022 – The department met with the organizers of the Bay Area Sports Show for our monthly event planning meeting.
- April 8, 2022 – The department took a day trip to the Kirk In the Hills church in Bloomfield Hills. We have 37 participants on the trip.
- April 9, 2022 – The department held its annual Egg Hunt at Maynard "Red" Aurand Memorial Park. We had over 250 registered children and about 600-700 people in attendance.
- April 13, 2022 – The Assistant Director attended an mParks webinar on the funding available to local communities through the new bill that passed through the state legislature and the Governor's office.
- April 13, 2022 – The department met with the MacDonald Public Library for the monthly programming meeting. We discussed the upcoming Movie In the Park series.
- April 19, 2022 – The department met with representative from senior living facilities to discuss a senior open house planned for this August.
- April 19, 2022 – The Ruedisale Point Park pre-bid meeting was held at City Hall. There were four potential bidders in attendance.
- April 25, 2022 – The City Council approved the addition of a sidewalk around the playscape at the council meeting. They also approved the proposed contract with AYSO for field use and capital improvements at the meeting.
- April 28, 2022 – Staff attended the monthly NERPA meeting in Roseville.
- April 29, 2022 – Park maintenance staff spread 25 yards of mulch at Maynard "Red" Aurand Memorial Park's playscape and swing set as well as 20 tons of Washington Ball Mix at the fields at Festival Park. Staff worked from 8:00am to 8:00pm that day, and the fields and playscape are in great condition.

## **Agenda Items:**

Motion by Haydamack, second by Gingas to approve the Meeting Minutes from the April 2022 meeting.  
All Voting Yes.                      Opposing: None                      Motion Carried.

Motion by Gingas, second by Glinski to approve the Director's Report for May 2022.  
All Voting Yes.                      Opposing: None                      Motion Carried.

Motion by Gingas, second by Laske to approve the Meeting Agenda for May 2022.  
All Voting Yes.                      Opposing: None                      Motion Carried.

## **Discussion:**

### **Old Business:**

#### *Ruedisale Point Park Shoreline Restoration Update*

Director Novak informed the commission that the department put out the RFQ for the project and during the pre-bid meeting, many contractors had concerns of the scope of the project and it being under-funded. They believed the grant funding would cover the shoreline naturalization, but not any of the wave attenuation or habitat building. Administration made the decision to pause the project and are working with USFW officials to change the scope of the grant from a full construction grant to an engineering and design grant. From there, Administration could then go out for other grants to complete construction. Commissioner Haydamack asked if the engineer and design had already been done to which Novak responded that PCE created a conceptual design, but no final engineering had been done on the project. Novak added that the wave attenuation and ecological studies also needed to be complete in order to move onto engineering. Chair Wolschleger asked if there was a time frame in which these funds needed to be expended to which Novak replied he believed it was 2025.

#### *Burke Park Playscape Update*

Director Novak informed the commission that the playscape hardware had been fully installed and the department was waiting for the install of the poured in place surfacing, which was weather dependent but hopefully to get done in the next 10 days. Chair Wolschleger asked what the cure time on the PIP was, to which Novak responded that the cure time was built into the 10-day instillation period. Director Novak followed up by saying that the DPS department would take care of clean up and seeding once the PIP is installed. Chair Wolschleger asked when the ribbon cutting ceremony would be, to which Novak responded that that would be scheduled after the PIP is complete.

### **New Business:**

#### *Park Maintenance Update*

Director Novak informed the commission of the hard work the maintenance department had been putting in to help get Burke Park and others ready for the summer. The maintenance team has completed clearing of the rain gardens, cleaning up the front gardens, laying down mulch in beds and playgrounds and moving 20 tons of dirt to the ball fields at Festival Park. Director Novak was pleased with the teams progress this spring and getting the parks ready for a busy summer.

#### *Burke Volleyball Court Discussion*

Director Novak brought to the commission the idea of removing the old volleyball courts and recapturing green space. The idea was presented as the department has seen an increase of groups wanting to use the park for event space, specifically with Bay-rama's move to Burke Park in 2022. The courts, as they stand now, are not often used as they are in poor shape and hold a lot of water. The courts are either in need of an upgrade or removal and the department believes that removal of the courts would be more beneficial than court improvements. Commissioner Haydamack said the idea had been previously discussed at the DDA, as they were in support of removing the courts, but the conversation did not move forward. Haydamack said with the increase of events in the park, it is a more viable option to remove the courts rather than upgrade them.

Commissioner Glinski also agreed that removal of the courts would be an improvement, but wanted to know when as summer is quickly coming and time is needed to lay seed and for the grass to grow. Commissioner Haydamack followed up by saying it has been on his radar for a while and had spoken to the DPS superintendent previously, who said they could dig out the sand a bit, lay concrete, top soil and then seed.

Motion by Haydamack, second by Glinski to recommend the removal of the Burke volleyball courts and plant grass.

All Voting Yes.

Opposing: None

Motion Carried.

#### *Memorial Day Parade Information*

Director Novak informed the commission that the Memorial Day Parade would again take place on Monday May 30. Line-up begins at 9:00am, parade begins at 10:00am and the ceremony at City Hall begins after the parade, apx. 10:30am. Director Novak encouraged everyone to attend!

#### *AYSO Contract Update*

Director Novak informed the commission of continuing contract negotiations with the AYSO. The two sides agreed to a 5-year contract with up front field rental payment to be added to the Park Improvement Fund. In return, the city will not charge seasonally for field rentals, will maintain the fields and look at adding soccer fields to Maynard 'Red' Ayrand Memorial Park. Commissioner Haydamack was in support of the agreement, but acknowledged the addition of soccer fields at Maynard Park will create a parking problem and the department simultaneously needs to look at adding parking. Overall, the commission was in support of the agreement.

#### **Miscellaneous:**

Commissioner Glinski shared a newspaper article from the Voice with a headline of New Haven capturing federal dollars to invest back in parks and passed the information along to Director Novak.

Commissioner Haydamack stated that he was interested in why certain topics, such as farmers market and the arts & culture piano, were not brought to the Parks & Recreation commission before being approved by City Council, as those topics have a direct impact on Walter & Mary Burke Park. Commissioner Haydamack specifically stated that the piano would infringe on the patio of the indoor pavilion and could possibly turn people away from renting the facility in the future, as it could cause disruptions to parties. Haydamack also acknowledged that this consequence could result in a decrease in revenue for the department and as the recommending body for the Parks & Recreation Department, felt that the advice of the commission was warranted on these topics. Commissioner Haydamack was also concerned about vandalism of the pianos as there has been a problem with vandalism at Burke Park in recent months and wanted to be sure Parks & Recreation would not be held liable. Administrator Ron Trombly said he would take this information back to the Mayor and respective commissions.

Motion by Haydamack, second by Zoli to adjourn the meeting at 6:53pm.

All Voting Yes.

Opposing: None

Motion Carried.

Submitted by: Adam Abraham, Assistant Director

## DIRECTOR'S REPORT

May 31, 2022

Director's Report

May 2022 Recreation Activity Report

- May 3, 2022 – The department met with 2 representatives from local senior living facilities to discuss the 2022 Senior Open House in August. This was the first of many planning meetings to come to create a unique day for seniors in our community to connect and learn about relevant resources available to them.
- May 7, 2022 – The department held its annual Burke Park Cleanup Day. Staff and volunteers spent approximately 3 hours cleaning the garden beds along Front St., the rain gardens in the park, and the beach. We also painted picnic tables and trash cans and picked up trash throughout the park.
- May 7 – 8, 2022 – The department had a softball and baseball tournament held at Festival Park and Maynard "Red" Aurland Memorial Park. There were approximately 20 teams in attendance and brought an estimated 500 people to the city.
- May 9, 2022 – The Mayor announced the resignation of Tim Novak, the Parks & Recreation Director, at that night's City Council meeting.
- May 14, 2022 – The department held its Opening Day of the Baseball League.
- May 17, 2022 – The department had a second planning meeting for the Senior Open House.
- May 18, 2022 – The department had its monthly co-programming meeting with the MacDonald Public Library. We discussed the upcoming Movies In the Park and the School's Out Camp Out.
- May 19, 2022 – The department hosted the monthly NERPA meeting at Walter & Mary Burke Park.
- May 20, 2022 – The department met with the planning committee for the Bay Area Sports Show.
- May 21, 2022 – The department held its spring Soggy Doggy Special Event. There were approximately 40 dogs in attendance without any incident. Everyone had a great time, and the weather caused an early and quick departure.
- May 23, 2022 – The department and the city administration met with the Great Lakes & St. Lawrence Cities Initiative to discuss how we could work together on some coastal resilience projects in the city. It was informative and provided us an additional support system in the planning of our coastal projects.
- May 24, 2022 – The Assistant Director attended the ribbon cutting of the Barrier Breaker on behalf of the department. The Barrier Breaker is a specialized ADA accessible fishing pontoon by the non-profit No Limits Fishing, who assist us in planning the Bay Area Sports Show. The vessel is very impressive and will allow access to fishing on Lake St. Clair that has previously been inaccessible for many people.
- May 26, 2022 – The scheduled Movie In The Park was postponed one week due to inclement weather.
- May 27, 2022 – Tim Novak served his last day as Director of Parks & Recreation. Adam Abraham was assigned the title of Interim Director of Parks & Recreation until the search could be finalized by city administration.
- May 30, 2022 – The city held its annual Memorial Day Parade. The event went off without a hitch and there were an estimated 1,000 people in attendance.



## MEMORIAL/HONORARIUM DONATION APPLICATION

**Applicant Information**

Name: LARA SEYMANSKI  
 Address: 36281 MILBICK  
 Phone: 58219654 Email: loulas4@gmail.com

**Memorial Information**

In memory or honor of: ABHS CLASS OF 2020 GRADS  
 Requested Memorial Type:  Bench  Picnic Table  Tree  Other:  
 Requested Memorial Location: WALTER / MARY or ANY PARK  
 Listed Price of Donation: \_\_\_\_\_

Check Enclosed:  Yes \$400  (Payable to the City of New Baltimore)

AWAITING COST FROM ABHS / MR CUSMANO FROM REVIEWER

If the chosen donation includes a memorial plaque, the following format must be followed for all donations.  
 Plaque Requirements: Characters on a plaque memorial, when permitted, shall not exceed 4 lines, with 20 characters per line (spaces and punctuation are included characters in the inscription).

Line 1: 20 20 STRONG  
 Line 2: ABHS GRAD  
 Line 3: CLASS OF NEW  
 Line 4: BEGINNINGS

*For Parks and Recreation Commission Use Only*

Date: \_\_\_\_\_ Approved / Denied

Reason for Denial: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Comments: \_\_\_\_\_  
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