



CITY OF NEW BALTIMORE  
36535 Green Street, New Baltimore, MI 48047  
586-725-2151 • 36535 Green St. New Baltimore, MI 48047

## WELCOME PACKET

- Welcome to the City Letter – City Clerk, Marcia Shinska
- City of New Baltimore Directory
- **'Where to Find' Listing**
- City of New Baltimore map
- Priority Waste Flyer
- Priority Waste Pick-Up Schedule
- Snow Emergency Ordinance
- Utility Billing Rates/FAQ
- Sample Utility Bill
- Final Read Request Form
- New Renter Form
- Pool Fill Credit Request Form
- Sprinkler Meter Application
- Voter Registration Application
- Election Inspector Application
- Precinct Map
- Park and Rec. Trail Map
- Recreational Fire Permit
- Garage Sale Permit
- Boards and Commission Application
- Oakwood Cemetery Information

Welcome to the City of New Baltimore!



# CITY OF NEW BALTIMORE

36535 GREEN STREET • NEW BALTIMORE, MI 48047 • (586) 725-2151 • FAX (586) 725-6927

Welcome to the City of New Baltimore! I am delighted that you chose the City of New Baltimore to be your home. We are a full-service City with many amenities and fun activities all year long. This welcome packet contains a lot of information to assist you in becoming familiar with your new community. This will give you an opportunity to see what our city has to offer to all residents.

The Clerk's Office is the information center for the City of New Baltimore.

City Council meetings are held the second and fourth Mondays of every month at 7:00 PM, at City Hall located at 36535 Green Street, New Baltimore.

As your Clerk I am constantly striving to provide our residents with information about the community. Please check out our website at [www.cityofnewbaltimore.org](http://www.cityofnewbaltimore.org)

You can register to vote at the Secretary of State Office located at 51364 Gratiot Ave., Chesterfield, MI 48051 when you change your address at the Secretary of State or you can register to vote here at City Hall. Office hours are Monday – Friday 8 AM to 4:30 PM. All of the Election information can be found on the city website, under Government, on the Elections tab.

The City Clerk's office is always looking for qualified individuals that enjoy working with the public to staff our precincts on election day. If you are interested in becoming an election inspector, please complete the enclosed application and mail it or drop it off in the drop box at City Hall. Election training is mandatory training. Elections Inspectors are paid \$15.00 per hour. The average work day can be 10 to 16 hours. Further information can be found on the city website.

Please feel free to reach out to me if I assist you with any questions/concerns you may have regarding the city.

Sincerely,

Margella (Marcia) Shinska

City Clerk

CMC, MiPMC

586-725-2151 ext. 108

[mshinska@cityofnewbaltimore.org](mailto:mshinska@cityofnewbaltimore.org)



# CITY OF NEW BALTIMORE

## 36535 Green Street, New Baltimore, MI 48047

City Clerk, Marcia Shinska • 586-725-2151 • 36535 Green St. New Baltimore, MI 48047

## DIRECTORY

### CITY HALL

36535 Green St.  
New Baltimore, MI 48047  
586-725-2151 • Fax: 586-725-6927  
[www.cityofnewbaltimore.org](http://www.cityofnewbaltimore.org)

### ADMINISTRATION

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Mayor Thomas Semaan	586-725-2151 ext. 119
Administrative Assistant to Mayor, Ron Trombly	586-725-2151 ext. 109
City Clerk, Marcia (Marcella) Shinska	586-725-2151 ext. 108
City Treasurer, Jeanne Bade	586-725-2151 ext. 107

### ASSESSING DEPARTMENT

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*Board of Review, new homeowners, property transfer affidavit, property rescind, veteran exemption*

City Assessor, Emma Germain	586-725-2151 ext. 106
Clerical Assessor, Heather Schroeder	586-725-2151 ext. 114

### BUILDING DEPARTMENT

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*Building permits, rental registration, sprinkler meters, Planning, Zoning*

Building Inspector, Jerry Hicks	586-725-2151 ext. 116
Building Inspector, Bill Klaassen	586-725-2151 ext. 116
Planning/Zoning, Lisa Hall	586-725-2151 ext. 105
Code Enforcement, Al Ornelas	586-725-2151 ext. 113
Electrical Inspection	586-725-2151 ext. 161
Mechanical/Plumbing Inspection	586-725-2151 ext. 162

### CLERK'S OFFICE

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*Board & Commission info., FOIA, Garage Sale permit, Historic District information, Election information, Voter registration*

Utility Billing/Elections (Deputy Clerk), Angela Dietz	586-725-2151 ext. 111
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*Bill balances, final bills, pool fill credits*

Benefits/Payroll, Diane Braun	586-725-2151 ext. 101
Reception/Cemetery, Fran Laird	586-725-2151 ext. 104

*Business licenses, cemetery information*

Accounts Payable, Tina Lenz	586-725-2151 ext. 112
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### CITY COUNCIL (Meetings 2<sup>nd</sup> and 4<sup>th</sup> Monday of month)

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Jacob Dittrich	586-823-0992
David Duffy	586-805-6990
Mel Eason	313-335-6176
Jason Harvey, Mayor Pro-Tem	586-855-7123
Flo Hayman	586-725-4690
Stan Russell	586-716-7630

**DEPARTMENT OF PUBLIC SERVICE (DPS)****35389 CRICKLEWOOD***Brush pickup, snow removal, streetlight outage*

Main Line

586-725-9511

Superintendent, John Klimaszewski

Office Manager, Dawn Wolschleger

**FIRE DEPARTMENT****36535 GREEN ST.***Recreational bonfire permits*

Main Line

586-725-0990

Fire Chief, Jeff Stellman

**PARKS AND RECREATION****52401 ASHLEY ST.***Bus trips, pavilion rental, program sign up*

Main Line

586-725-0291

Director, Adam Abraham

Reception, Kathy Roy

**POLICE DEPARTMENT****37885 GREEN ST.***Crossing guards, solicitor's permits*

Main Line, Non-Emergency

586-725-2181

Police Chief, Randy Blackburn

**PRIORITY WASTE****42822 GARFIELD RD CLINTON TWP., 48038***Pick up information, yard waste stickers – CITY HALL*

Rubbish &amp; recycling pick up

586-228-1200

**WASTE WATER TREATMENT PLANT****35319 CRICKLEWOOD**

Main Line

586-725-9363

Superintendent, Bill Bade

**WATER DEPARTMENT****36280 FRONT ST.***High water bill, water meters*

Main Line

586-725-7300

Superintendent, Chris Hiltunen

## **CHURCHES**

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Christ Center Community Church	52571 Washington St. • 313-923-0746
Christ Evangelical Lutheran	50650 Walpole • 586-725-1431
First Baptist Church of New Baltimore	52260 Washington • 586-725-9951
First Congregational Church	36223 Alfred • 586-725-0177
Lighthouse Bible Church	52260 Washington St. • 586-725-9951
New Hope Full Gospel Church	51820 County Line • 586-725-3115
North Shore Church	51028 Base St. • 586-273-7044
St. John's Lutheran Church	51161 Maria • 586-725-6801
St. Mary Queen of Creation	50931 Maria • 586-725-2441
Watermark Church	50750 Walpole St. • 586-210-8331

## **CITY PARKS**

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Festival Park	35630 St. Clair Dr.
Maynard 'Red' Aurand Memorial Park	52915 Huntley Dr./24 Mile Rd.
Ruedisale Point Park	Ruedisale St.
Walter & Mary Burke Park	36300 Front St.

## **MISC. RESOURCES**

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42 <sup>nd</sup> District Court	35071 23 Mile Rd. • 586-725-9500
AmVets Post 52	51285 County Line • 586-725-0865
Anchor Bay Chamber	51180 Bedford • 586-725-5148
Aquatic Center	586-716-4623
Area Agency on Aging	586-226-0309
MacDonald Public Library	36480 Main St. • 586-725-0273
New Baltimore Civic Club	36551 Main • 586-725-8662
New Baltimore Farmers Market	586-215-7484
New Baltimore Goodfellows	586-725-4690
New Baltimore Historical Society	51065 Washington St. • 586-725-4755
New Baltimore Post Office	586-725-6575
Richmond/Lenox EMS	586-727-2184
VFW Post 7573	35011 23 Mile Rd. • 586-758-7100
<b>Macomb County</b>	10 N Main St. Mt Clemens, MI 48043
Animal Control	586-469-5115
Clerk	586-469-5120
Community Services	21885 Dunham Rd., Ste. 10 Clinton Twp., MI 48036 • 586-469-6999
Court	586-469-5208
Health Department	586-469-5467
Road Commission	117 S. Groesbeck Hwy. Mt Clemens, MI 48043 • 586-463-8671
Sheriff	43565 Elizabeth Rd. Mt Clemens, MI 48043 • 586-469-5151
Treasurer	586-469-5194
<b>Utilities</b>	
Comcast	
DTE	1-800-477-4747
SEMCO	1-800-624-2019



## Where to Find...

Below are the correct office locations and contact numbers to find various city publications and items. You can also visit our city website at [www.cityofnewbaltimore.org](http://www.cityofnewbaltimore.org)

### Absentee Ballot Information:

City Hall, **Clerk's Office**  
36535 Green Street  
586-725-2151, ext. 108/111

### Board & Commission Information:

City Hall  
36535 Green Street  
586-725-2151, ext. 108 or ext. 119

### Board of Review:

City Hall, Assessing Department  
36535 Green Street  
586-725-2151, ext. 106 or ext. 114

### Building Permit:

City Hall, Building Department  
36535 Green Street  
586-725-2151, ext. 105

### Bus Tickets:

City Hall, Front Desk  
36535 Green Street  
586-725-2151

### Business License Application:

City Hall, Building Department  
36535 Green Street  
586-725-2151, ext. 104

### Cemetery Information:

City Hall, Front Desk  
36535 Green Street  
586-725-2151, ext. 104

### Deck Permit:

City Hall, Building Department  
36535 Green Street  
586-725-2151, ext. 105

### Dog License:

Macomb County Animal Control  
21417 Dunham Rd.  
Clinton Twp., MI 48036  
586-469-5115

### Election Information:

**City Hall, Clerk's Office**  
36535 Green Street  
586-725-2151, ext.108/111

### Electrical Permit:

City Hall, Building Department  
36535 Green Street  
586-725-215, ext. 105

### Fence Permit:

City Hall, Building Department  
36535 Green Street  
586-725-2151, ext. 105

### Fire Permit:

City Hall, Front Desk  
36535 Green Street  
586-725-2151

### Garage Sale Permit:

City Hall, Front Desk  
36535 Green Street  
586-725-2151

Historic District Permit:  
City Hall  
**Building Department/Clerk's Office**  
36535 Green Street  
586-725-2151, ext. 105/108

Mechanical Permit:  
City Hall, Building Department  
36535 Green Street  
586-725-2151, ext. 105

New Baltimore Precinct Map:  
City Hall, Front Desk  
36535 Green Street  
586-725-2151

New Homeowner Information  
City Hall, Assessing Department  
36535 Green Street  
586-725-215, 114

Park Information:  
Recreation Department  
35248 Cricklewood  
586-725-0291

Pavilion Rental Permit:  
Recreation Department  
35248 Cricklewood  
586-725-0291

Planning Information:  
**City Hall, Clerk's Office**  
36535 Green Street  
586-725-2151, ext. 105

Plot Plan:  
City Hall, Assessing Department  
36535 Green Street  
586-725-2151, ext. 106/114

Plumbing Permit:  
City Hall, Building Department  
36535 Green Street  
586-725-2151, ext. 105

Pool Credit Request:  
City Hall, Utility Billing  
36535 Green Street  
586-725-2151 ext. 111  
adietz@cityofnewbaltimore.org

Property Transfer/Rescind Affidavit:  
City Hall, Assessing Department  
36535 Green Street  
586-725-2151, ext. 106/114

Rental Registration:  
City Hall, Building Department  
36535 Green Street  
586-725-2151, ext. 105

Rubbish & Recycling:  
Priority Waste  
586-228-1200

Shed Permit:  
City Hall, Building Department  
36535 Green Street  
586-725-2151, ext. 105

Siding Permit:  
City Hall, Building Department  
36535 Green Street  
586-725-2151, ext. 105

**Solicitor's Permit:**  
Police Department  
37885 Green Street  
586-725-2191

Sprinkler Meter/Application:  
City Hall, Building Department  
36535 Green Street  
586-725-2151, ext. 105

Utility/Water Billing:  
City Hall, Utility Billing  
36535 Green Street  
586-725-2151, ext. 111  
adietz@cityofnewbaltimore.org

Water Meter:  
Water Department  
36280 Front.  
586-725-7300





NEW BALTIMORE'S NEW  
PROVIDER OF WASTE,  
RECYCLING, AND YARD  
WASTE SERVICES!

## CONTACT US



586-228-1200  
855-WASTE-65  
(855-927-8365)  
(toll free number)



45000 River Ridge Dr., Suite 200  
Clinton Township  
MI 48038



[info@prioritywaste.com](mailto:info@prioritywaste.com)



[prioritywaste.com](http://prioritywaste.com)

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*New Baltimore made  
some changes... but  
you dont have too!*

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Starting the 1st week in  
September you will notice new  
yellow recycling cans being  
delivered to your home. These are  
from **Priority Waste**, your new  
waste, recycling, and yard waste  
collection service. We are excited  
to join your community.

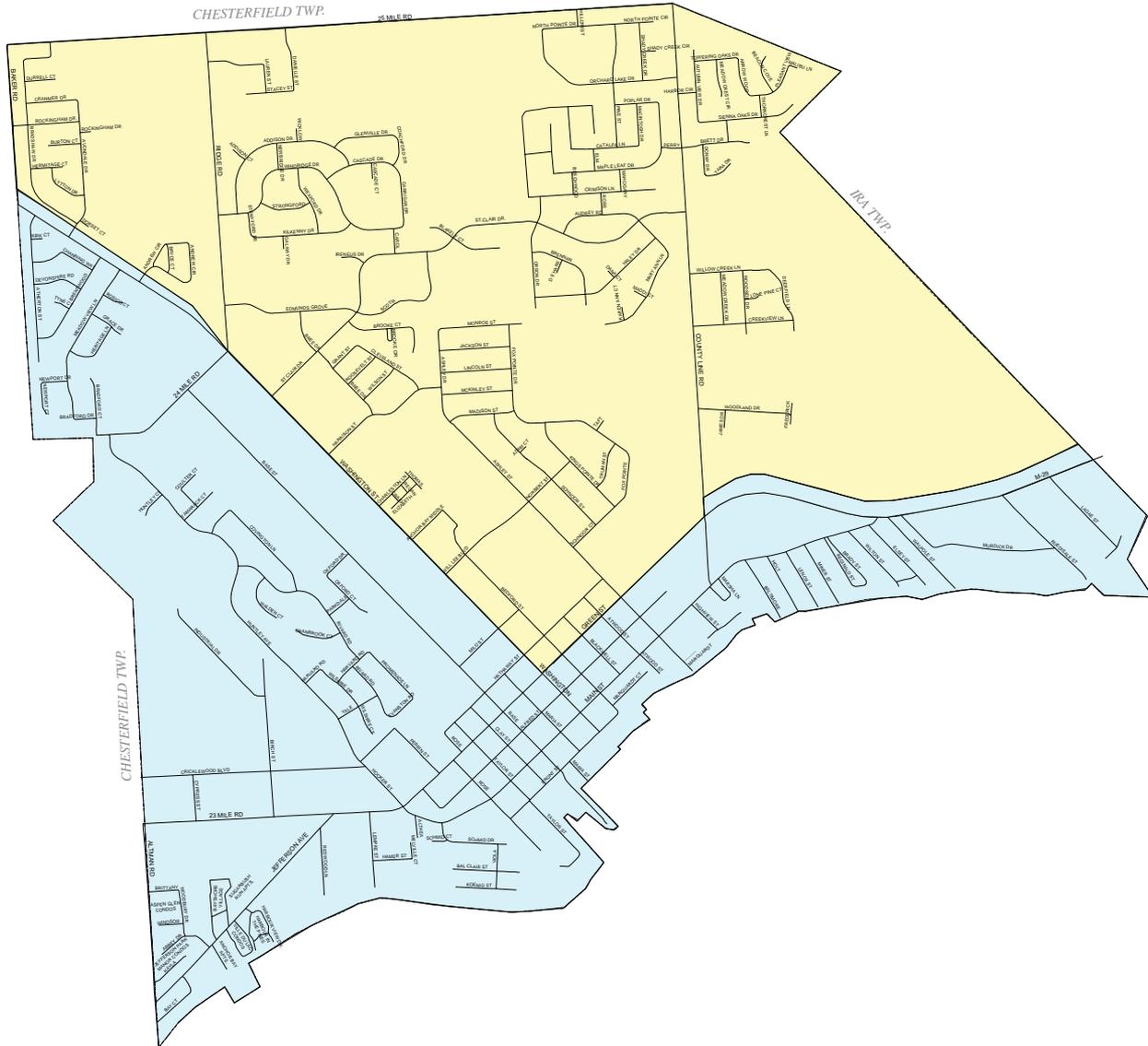
Don't worry though, this  
transition was designed for your  
convenience – **There will be NO  
changes to your CURRENT  
collection or recycling pickup  
day.** In fact, the only change you  
may notice is a new friendly face  
in the neighborhood providing  
you with exceptional service!



# Recycling Schedule



**NOTE: There will be no changes to your CURRENT recycling date.**



*\*This map applies to recycling collection only. All trash and yard waste will continue to be collected weekly.*

**Use the MAP and SCHEDULE to determine your recycle week for each month.**

1. Determine if your residence is located in the yellow or blue section of map.
2. Correlate your locations color with the color of each Wednesday on the monthly schedule.
3. Place your recycle cart at the curb on the Wednesday designated on the schedule.

**Place your recycle cart at the curb on the same day as your trash every other week.**



# IMPORTANT INFORMATION



## Collection Schedule:

- Pick ups will occur each week on **Wednesday**.
- Please have your trash, recycling, and yard waste **at the curb by 6:00AM** or the night before your Wednesday collection day.

## Solid Waste Collection

- We will collect waste at curbside in a plastic (not metal) 96 gallon cart OR 32 gallon container OR Plastic bags tied and secured.
- No container or bag should weigh more than 60lbs.
- Solid waste includes: household waste, food waste & rubbish.
- Do NOT place rubbish in paper bags. It will not be collected.

## Bulk Items Collection

- Acceptable Large Items: Furniture, appliances, stoves, grills, hot water tanks, refrigerators, etc.
- For child safety reasons, please remove doors from refrigerators before placing at curb.
- Carpet must be rolled and tied in 4 foot sections and weigh no more than 60 lbs. No more than 10 bundles at any one time.

## Yard Waste Collection

- **Acceptable Yard Waste:**
    - Grass clippings, leaves, shrubs & brush trimmings (*under 6 inches in diameter and less than 4 feet in length*)
  - **Unacceptable Yard Waste:**
    - Sod, pet waste, dirt, rocks, trash, root balls, branches (*follow size description above*)
  - Yard Waste Collection is from the first Wednesday in April to the last Wednesday in November.
  - Place Yard Waste FOUR (4) FEET from your rubbish. (Yard waste mixed with rubbish can not be collected.)
1. We will collect yard waste in a proper brown yard waste bag available at local retail stores OR 32 gallon cans **CLEARLY marked "YARD WASTE"** (*DO NOT USE PLASTIC BAG LINER OR PAPER GROCERY BAGS/BOXES.*)
  2. Please **face the marked "Yard Waste" side TOWARD the street** so the driver can identify it as yard waste.
  3. For safety precautions, we will not collect yard waste containers over 32 gallons due to weight. **No container should weigh more than 60 lbs.**
  4. For bundles of brush and branches that are 2 inches in diameter or less and 3-4 feet long you can bundle with string. Please insure **bundles are no larger than 18 inches around and weigh no more than 60 lbs.**



## ALWAYS RECYCLE

- Plastic Bottles & Containers
- Food & Beverage Cans
- Paper
- Flattened Cardboard & Paperboard
- Food & Beverage Cartons
- Glass Bottles & Containers



## DO NOT RECYCLE

- NO Food Waste
  - (Compost instead!)
- NO Plastic Bags & Film
  - (Find a recycling site at [plasticfilmrecycling.org](http://plasticfilmrecycling.org))
- NO Foam Cups & Containers
  - (Check [Earth911.org](http://Earth911.org) for options)

# New Baltimore

## 2024 Recycling and Waste Collection Calendar



Your Waste Collection is on Wednesday.

Your Recycling is collected every other week on an A-B Schedule.

<span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span> A RECYCLING	<span style="background-color: blue; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span> B RECYCLING
<span style="background-color: red; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span> Holiday	If your service day falls on or after a holiday, your service will be delayed one day later.

### 2024 July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### October

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### November

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### December

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## 2025

### January

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### February

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

### March

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### April

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### May

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### June

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Call (855) WASTE-65 or visit [PriorityWaste.com](http://PriorityWaste.com) for more information.



CITY OF NEW BALTIMORE  
36535 Green Street, New Baltimore, MI 48047  
City Clerk, Marcia Shinska • 586-725-2151 • 36535 Green St. New Baltimore, MI 48047

## SNOW EMERGENCY WINTER PARKING ORDINANCE

### SEC. 52-34. WINTER PARKING

No person shall park any motor vehicle on any residential street within the City of New Baltimore, except those streets located within the central business district, between the hours of 9:00 pm and 9:00 am anytime there is any snow accumulation or ice on the ground. In addition, no person shall park between the hours of 9:00 pm and 9:00 am in any municipal parking lot anytime there is any snow accumulation or ice on the ground, with the exception of those employees parking who are currently working and persons currently entering and visiting the adjoining building. This parking prohibition on residential streets for motor vehicles shall not apply to Thanksgiving Day and also the Christmas holiday season from 12:01 am December 24 through 12:01 am January 2, unless a snow emergency has been declared as described in section 340-23 (52-35).

(Ord. No. 175, § 2, 3-14-2022; Ord. No. 200, § 2, 2-9-2015)

### Sec. 52-35. DECLARATION OF SNOW EMERGENCY

The mayor, D.P.S. superintendent or chief of police, may declare a snow emergency when, in his/her judgement, the snow or ice has accumulated or is significantly likely to accumulate to such an extent as to impede safe travel upon the streets of the city. A declaration of snow emergency shall be made in writing and filed with the city clerk. The city clerk shall time stamp the declaration of snow emergency. During the regular business hours of the city offices, the snow emergency shall take effect one hour after such time stamping and filing with the city clerk. At all other times, the declaration shall be filed at the beginning of the next business day at the city offices, but the snow emergency shall take effect one hour after its publication to city residents. Upon declaration of a snow emergency, the mayor, D.P.S. superintendent or chief of police shall immediately publicize the snow emergency and the parking prohibition in a manner reasonably calculated to inform the city residents of their responsibilities.

(Ord. No. 175, § 2, 3-14-20211)



Submit Questions/Concerns to:

City Hall: 586-725-2151  
Department of Public Service: 586-725-9511



CITY OF NEW BALTIMORE  
 36535 Green Street, New Baltimore, MI 48047  
 City Clerk, Marcia Shinska • 586-725-2151 • 36535 Green St. New Baltimore, MI 48047

## UTILITY BILLING WATER RATES/FAQ

### RATES:

#### Water Rates:

Water Rate: per thousand gallons	\$4.49
Water Readiness to Serve: flat quarterly rate	\$11.81

#### Sprinkler Meter Rates:

Water Rate: per thousand gallons	\$5.03
Water Readiness to Serve: flat quarterly rate	\$2.95

#### Sewer Rates:

Sewer Rate: per thousand gallons	\$6.85
Sewer Readiness to Serve: flat quarterly rate	\$9.01
Debt Service Fee: flat quarterly rate	\$67.38

#### Rubbish Rate (Refuse Collection, Recycling, Compost):

Priority Waste Residential Rate: quarterly flat rate	\$59.25
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#### Meter Charges:

¾" & 5/8" Meter	\$3.13	2" Meter	\$7.69
1" Meter	\$4.03	3" Meter	\$24.46
1 ½" Meter	\$6.19	4" Meter	\$33.69

#### Water Commodity Rate - \$4.49/thousand gallons

7.73% - Administration Costs
10.77% - Customer Accounts
24.66% - Maintenance Costs
56.84% - Plant Operation Costs

#### Water Readiness to Serve Fee - \$11.81/quarter Covers the cost of keeping the distribution system in good working order.

12.29% - Administration Costs
36.05% - Maintenance Costs
51.66% - System Network

### RATE EXPLANATIONS:

#### Readiness to Serve Charge:

The amount needed to cover the cost of delivering water, maintaining the system, meter reading, meter installation, water mains and fire hydrant repairs.

#### Commodity Charge (water and sewer usage):

The amount of water used. Sewer charges are based on water usage. Commodity charges cover the cost of treating the water (chemicals, electricity, wages) and total plant operations divided by gallons sold.

#### Meter Charge:

The replacement cost of the meter in 20 years (the expected life of the meter). It is the cost of the household meter divided by the 20-year life of the meter, or the cost of the large commercial meter divided by the 20-year life of the meter.

#### Debt Service Fee:

The restructured fee which has been removed from the former sewer rate fees. The fee is to cover the state revolving fund loan payments each year for the Waste Water Plant.

## UTILITY BILLING FAQ:

*\*Utility bills are quarterly covering three (3) months of usage at a time. You will receive four (4) utility bills a year. Utility bills include water, sewer and rubbish. Usage on your bill will depend on household usage; every household is different.*

### Final Bills:

Final bills need to be requested when an owner/tenant is moving out of a property.

### Payments:

Utility bill payments can be submitted several ways:

- City Hall Drop Box – there are 3 drop boxes located at City Hall – (1) parking lot, (1) front door (1) back door. These are checked several times a day. Payments in the form of check or money order can be left here (*no cash*). If your payment is dropped off after city hours, it will be applied to your account the following morning.
- Cash/Check – cash or check payments can be brought in to the City Hall front counter.
- Credit/Debit Card – credit or debit card payments can be made online ([www.cityofnewbaltimore.org](http://www.cityofnewbaltimore.org) - E Services OR 586-725-2151). Payments can be made up to \$500 with a credit card charge of \$4.95.
- Online Account – an online account can be set up at [www.cityofnewbaltimore.org](http://www.cityofnewbaltimore.org) - E Services. Create an account to get bill/payment reminders, follow usage history, request e-billing, set up automatic payments, etc. E-check and ACH payment can also be set up to avoid any credit card fees.

### Estimated Bills:

If you received an estimated bill, contact the Water Department to have your meter changed at 586-725-7300. There is no additional charge for a meter change. Bills are estimated when the city cannot get a proper reading off of the meter.

### High Bill:

If you are concerned that your water usage/amount is too high, contact the Water Department at 586-725-7300 to schedule an appointment for an investigation of water usage.

### Payment Arrangements/Extensions:

Payment options can be set up by contacting the Utility Billing office at 586-725-2151 ext. 111 or [adietz@cityofnewbaltimore.org](mailto:adietz@cityofnewbaltimore.org). Please contact before the billing due date.

### Penalty Fees:

Penalty fees are automatically applied to any outstanding account balance the day after the billing due date. Fees are 10% of the original bill. *Please Note:* failure to receive bill does not alter the due date or waive the penalty fee.

### Pool Fill Credits:

Residents are eligible for a sewer credit when filling up a pool or hot tub. Get the meter reading before and the meter reading after filling up and submit to the Utility Billing office at [adietz@cityofnewbaltimore.org](mailto:adietz@cityofnewbaltimore.org). *Please Note: if the property has a sprinkler meter, there is no eligibility for a pool fill credit as sewer charges are not included on the sprinkler bill.*

### Snow Birds:

If you are leaving town for an extended period of time, please contact the Utility Billing office at 586-725-2151 ext. 111 or [adietz@cityofnewbaltimore.org](mailto:adietz@cityofnewbaltimore.org) so you do not receive an estimated bill while you are away.

### Sprinkler Meters:

Sprinkler meters are available through the Building Department at 586-725-2151 ext. 105. Installing a sprinkler meter will help reduce utility bills as no sewage is charged to the sprinkler account for outside water usage (*pool fills, watering lawns, washing cars, etc.*)



**City of New Baltimore**

Marcella (Marcia) Shinska, City Clerk  
36535 Green St.  
New Baltimore, MI 48047

# UTILITY BILL



**Account Number:**

XXXXXXXXXX

**Service Address:**

XXXXX STREET

**Billing Period:**

XX/XX/XXXX to XX/XX/XXXX

**Quarterly Utility Bill  
Water, Sewer & Rubbish**

Utility Billing: 586-725-2151 Ext. 111  
Email: [adietz@cityofnewbaltimore.org](mailto:adietz@cityofnewbaltimore.org)  
Water Department: 586-725-7300  
City Hall: 586-725-2151  
City Hall Office Hours: 8:00 a.m. - 4:30 p.m.

**DUE DATE:**  
XX/XX/XXXX

**AMOUNT  
DUE:\$000.00**

Your water is tested and meets federal standards for lead & copper

Consumer Confidence Report: <https://www.cityofnewbaltimore.org/archivecenter/viewfile/item/64>

**See reverse side for rate information and payment options**

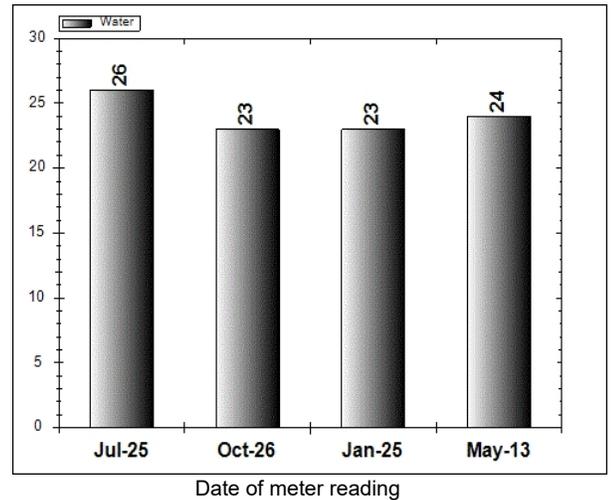
10% LATE CHARGE ADDED IF NOT PAID BY DUE DATE

**Service Address:** XXXXX STREET

**Account Number:** XXXXXXXXXXXX

Code	Read	Date	Type	1000 Gallons	Amount
PB					\$0.00
WA	###	MO/DA/YEAR	A	#	\$00.00
SE	###	MO/DA/YEAR	A	#	\$00.00
WR					\$11.25
SR					\$8.34
MR					\$4.03
DS					\$67.38

**TOTAL DUE: \$000.000**



Please detach and return the below portion your payment



**City of New Baltimore**

Marcella (Marcia) Shinska, City Clerk  
36535 Green St.  
New Baltimore, MI 48047

**Utility Bill Enclosed**



**Account Number:**

XXXXXXXXXX

**Service Address:**

XXXXX STREET

**AMOUNT DUE: \$000.00**

Make checks payable to the City of New Baltimore

**NAME  
ADDRESS  
NEW BALTIMORE, MI 48047**

**Remit To:**  
City of New Baltimore  
Utility Billing  
36535 Green St.  
New Baltimore, MI 48047

## Explanation of Codes:

**(A) Actual Read:** Actual reading given off by water meter

**(E) Estimated Read:** Meter could not give reading, read estimated based on the same quarter over the past 3 years. Call the Water Dept. 586-725-7300

**(DS) Debt Service Fee:** *Flat Rate Charge.* Sewer Plant revolving loan payment

**(FM) Frozen Meter:** Frozen meter repair charge

**(MC) Meter Change:** Water meter was replaced. Before and after readings. No charge.

**(MR) Meter Replacement:** *Flat Rate Charge.* Covers the cost of the meter

**(PB) Previous Balance:** Balance not paid from last billing cycle

**(RU) Rubbish:** *Flat Rate Charge.* Priority Waste rubbish & recycling

**(SE) Sewer Usage:** Sewer usage per 1,000 gallons

**(SR) Sewer Readiness to Serve:** *Flat Rate Charge.* Cost of maintaining system, sewer mains, lift stations, meter installation/reading, etc.

**(TO) Turn On/Off:** Water was shut off/turned on

**(WA) Water Usage:** Water usage per 1,000 gallons

**(WR) Water Readiness to Serve:** *Flat Rate Charge.* Cost of maintaining system, water mains, meter installations/reading, fire hydrant repairs, etc.

## Payment Options:

**Online:** Visit [www.cityofnewbaltimore.org](http://www.cityofnewbaltimore.org) Payment will be posted immediately.

*\*\$4.95 processing fee applies for use of credit/debit card. NO FEE for paying E-check!*

**Phone:** Call City Hall 586-725-2151

*\*\$4.95 processing fee applies for use of credit/debit card*

**Drop Box:** There are three (3) after hour drop boxes located at City Hall – parking lot, front entrance, rear entrance.

*Please do not leave cash in drop boxes!*

**In Person:** City Hall hours are 8:00:am – 4:30pm Monday – Friday. Cash, check/money order, credit card.

*\*\$4.95 processing fee applies for use of credit/debit card*

**Mail:** Please allow ample time for mailing.

*We are not responsible for delivery delays by the Post Office*

**GO PAPERLESS! Automatic payment set up, online bill pay, paperless billing, payment reminders, etc.**  
[www.cityofnewbaltimore.org](http://www.cityofnewbaltimore.org)

## IMPORTANT!

Failure to receive a bill does NOT alter the due date or waive the penalty!  
A 10% late charge is added the day after the due date

Payment arrangements must be made PRIOR to receiving a Shut Off Notice  
Once a Shut Off Notice is received, no extensions can be given  
Call 586-725-2151 ext. 111 OR email [adietz@cityofnewbaltimore.org](mailto:adietz@cityofnewbaltimore.org)

Unpaid water & sewage bills become a lien against the property

For night, weekend or holiday water/sewer emergencies, call 586-725-2181

Use the QR code  
to go directly to online payment!



***If you suspect your usage unusually high, contact the Water Department at 586-725-7300***



CITY OF NEW BALTIMORE  
36535 Green Street, New Baltimore, MI 48047  
City Clerk, Marcia Shinska • 586-725-2151 • 36535 Green St. New Baltimore, MI 48047

## UTILITY BILLING FINAL READ REQUEST FORM

Please provide the Utility Billing department with the following information *at least three days prior* to when the final bill is needed. This time is needed to process the information in the billing system. If you have any questions, please contact the utility billing office at 586-725-2151 ext. 111 or [adietz@cityofnewbaltimore.org](mailto:adietz@cityofnewbaltimore.org)

Current Date: \_\_\_\_\_

Closing Date (*date needed on bill*): \_\_\_\_\_

Service Address: \_\_\_\_\_

Person Requesting Final Bill: \_\_\_\_\_

Send Final Bill To (*email or mail*): \_\_\_\_\_

*Please note: (1) If the current owner/mortgage company does not pay the amount due, this amount will become the responsibility of the new property owner, as the water stays with the property. (2) Please allow up to 3 days for the final bill to be processed and sent.*

Submit Final Bill Requests to:

Mail/Drop Off:  
City Hall – Utility Billing  
36535 Green St.  
New Baltimore, MI 48047

Email:  
[adietz@cityofnewbaltimore.org](mailto:adietz@cityofnewbaltimore.org)



CITY OF NEW BALTIMORE  
36535 Green Street, New Baltimore, MI 48047  
City Clerk, Marcia Shinska • 586-725-2151 • 36535 Green St. New Baltimore, MI 48047

## UTILITY BILLING NEW RENTER INFORMATION FORM

Current Date: \_\_\_\_\_

Property Address: \_\_\_\_\_

Renter Name: \_\_\_\_\_  
(To appear on bill)

Renter Phone Number: \_\_\_\_\_

Date of Occupancy: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
(ONLY if different than property address)

Utility Billing: 586-725-2151 ext. 111

*Please note:* Landlords/owners/property managers will also receive a copy of the utility bill.

Welcome to New Baltimore!

### **Submit Forms to:**

**Mail/Drop Off:**  
City Hall – Utility Billing  
36535 Green St.  
New Baltimore, MI 48047

**Email:**  
[adietz@cityofnewbaltimore.org](mailto:adietz@cityofnewbaltimore.org)



CITY OF NEW BALTIMORE  
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## UTILITY BILLING POOL FILL CREDIT REQUEST FORM

Date: \_\_\_\_\_

Service Address: \_\_\_\_\_

Name: \_\_\_\_\_

Contact: \_\_\_\_\_  
(Email or Phone)

Start Read: \_\_\_\_\_  
(Must have!)

End Read: \_\_\_\_\_  
(Must have!)

Utility Billing: 586-725-2151 ext. 111

*Please note: (1) In order to receive the sewer credit, the start and ending meter readings must be provided. (2) If there is already a sprinkler meter at the property, there is no eligibility for a sewer credit. (3) In order to receive credit, resident must schedule an appointment with the Water Department, 586-725-7300, to install an updated meter (IF this has not been done already).*

### FOR OFFICE USE ONLY

Account # \_\_\_\_\_ Usage: \_\_\_\_\_ Sewer Credit Amount: \$ \_\_\_\_\_



Submit Requests to:

Mail/Drop Off:  
City Hall - Utility Billing  
36535 Green St.  
New Baltimore, MI 48047

Email:  
[adietz@cityofnewbaltimore.org](mailto:adietz@cityofnewbaltimore.org)



CITY OF NEW BALTIMORE  
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## BUILDING DEPARTMENT SPRINKLER METER APPLICATION

Service Address: \_\_\_\_\_

Name: \_\_\_\_\_

Contact: \_\_\_\_\_  
(Email or phone)

To Be Installed By: \_\_\_\_\_

*Please Note:* (1) Meter must be installed within 30 days of the purchase date – Please call the Water Department at 586-725-7300 after meter installation. (2) Meter location must be in an easily accessible location and in an area protected from freezing (NOT in a crawl space). (3) Water sprinkling system MUST conform to all local plumbing and cross connection codes, complete with atmospheric vacuum breakers. (4) Billing information – the sprinkler account will be activated the day the meter is purchased. This bill will be the same billing cycle/month as your primary home account. You will receive 2 separate bills.

Building Department: 586-725-2151 ext. 105

PLUMBING PERMIT CHARGE:  $\frac{3}{4}$ " Meter: \$137.00/1" Meter: \$142.00

Effective 2/13/2023

SPRINKLER METER CHARGE:

$\frac{3}{4}$ " METER \$310.00

1" METER \$355.00

WATER RATES FOR THE SPRINKLER METERS

Effective 7/1/2024

WATER RATE:	\$5.03 per thousand gallons
WATER READINESS TO SERVE CHARGE:	\$2.95 flat quarterly rate
METER REPLACEMENT CHARGE $\frac{3}{4}$ ":	\$3.13
METER REPLACEMENT CHARGE 1":	\$4.03

FOR OFFICE USE ONLY

**Amt. Paid:** \_\_\_\_\_ **Payment Type:** \_\_\_\_\_ **Permit #:** \_\_\_\_\_ **Rc'd By:** \_\_\_\_\_

Meter Size: \_\_\_\_\_ Meter ID #: \_\_\_\_\_



# State of Michigan Voter Registration Application and Michigan Driver's License/State Identification Card Address Change Form Instructions

## qualifications

To register to vote in Michigan you must be:

- A Michigan resident (at the time you register) and a resident of your city or township for at least 30 days (when you vote).
- A United States citizen.
- At least 18 years of age (when you vote).
- Not currently serving a sentence in jail or prison.

## residential & mailing address

You may only register to vote in one place. If you have more than one place of residence, you may register to vote in the place where you are currently located or the place you intend to return. For example, students attending college may register in their hometown or at their campus address, and temporary in-patient residents of nursing homes may register at their home address or at the medical facility.

If you would prefer to receive mail related to your voter registration or driver's license/state identification card at an address other than your residential address (ex. PO Box), you may provide a mailing address where indicated on the form. If you provide a mailing address, it won't appear on your voter information card or driver's license/state identification card.

## criminal convictions and registering to vote

If you have a past criminal conviction and are no longer in jail or prison, you **can** register and vote. You also can register and vote if you are in jail and awaiting trial or sentencing. If you are currently serving a sentence in jail or prison you **can't** register or vote.

## deliver to your city or township clerk

Mail or deliver this completed application directly to your city or township clerk. Find your city or township clerk's address at [Michigan.gov/Vote](http://Michigan.gov/Vote).

## registering by mail – special requirements for first-time voters

**Are you registering to vote in Michigan for the first time?**

If you have never voted in Michigan and choose to submit this form by mail or through a voter registration drive, you must meet the federal identification requirement as explained below.

### federal requirement – provide identification

To comply with the identification requirement, you must:

- (1) Enter your Michigan-issued driver's license number or Michigan-issued state ID card number where requested on this form.  
**or**
- (2) If you do not have a Michigan-issued driver's license or Michigan-issued state ID card, provide the last four digits of your Social Security number.  
**or**
- (3) Send one of the following forms of identification when mailing this form to your county, city or township clerk: a COPY of a current and valid photo identification (such as a driver's license or state ID card from any state) or a COPY of a paycheck stub, utility bill, bank statement or a government document that lists your name and address.

**\*\*\*DO NOT SEND ORIGINAL ID DOCUMENTS BY MAIL\*\*\***

If this requirement applies to you and you don't provide the information identified above, you must provide an acceptable form of identification before you vote in the first election in which you wish to participate.

**Note:** The identification requirement **doesn't** apply if you: (1) personally hand-deliver this form to your county, city or township clerk's office instead of mailing this form or submitting it through a voter registration drive, (2) are disabled or (3) are eligible to vote under the federal Uniformed and Overseas Citizens Absentee Voting Act.

## questions?

**Contact your city or township clerk if you have any questions.**

Your application isn't valid until accepted by your city or township clerk. If your application is accepted, your clerk will mail you a voter information card within 3 weeks. You can verify your voter registration status by going to [Michigan.gov/Vote](http://Michigan.gov/Vote).

ED-121 (1-2020)

## instructions

If you have a Michigan driver's license or state ID card, **you can register to vote online**. Start the process at [Michigan.gov/Vote](http://Michigan.gov/Vote).

Complete this form to register to vote or update your registration information<sup>1</sup>.

**1** Please print all information clearly using black or blue pen.

**2** Sign the form.

**3** Mail or drop off the form to your city/township clerk.

Find your city/township clerk and more information at [Michigan.gov/Vote](http://Michigan.gov/Vote).

Phone number/email provided will be used for official election purposes only.

<sup>1</sup>Name changes must be completed at an SOS branch office.

 The voter registration deadline is **15 days** before Election Day, **IF** you submit this form through a voter registration drive or deliver it to a county clerk or secretary of state office. If you mail the form, it must be postmarked at least 15 days before the election.

 **You can register any time up through Election Day by going to your city or township clerk office** with residency verification.

If you have a Michigan driver's license (DL) or state identification card (ID), you must use the same address for voter registration and DL/ID.

This form will also change your DL/ID address. You'll be mailed a sticker with your new address to put on your DL/ID.

If you have never voted in person in Michigan and choose to submit this form by mail or through a voter registration drive, **review the instructions on page 1**. You might need to provide additional ID.

More instructions can be found on page 1.

# State of Michigan Voter Registration Application

and Michigan Driver's License/State Identification Card Address Change Form

## qualifications

yes  no I am a United States citizen.

yes  no I am at least 17.5 years old and will vote only after I turn 18.

**!** If you are not a U.S. citizen, **DON'T** complete this form.

## Michigan-issued driver's license/Michigan-issued state ID card number

-    -    -    -

If you don't have a *Michigan-issued driver's license* or *Michigan-issued state ID card*, provide the last four digits of your Social Security number:

XXX — XX —

I don't have a valid Michigan-issued driver's license or Michigan-issued state ID card, or a Social Security number.

## personal information *\*required information*

last name\* first\* middle suffix

-   -      male  female  
date of birth\*

address where you live — house number & street name\* apt/lot no.

city\* **MI** zip

(  )  
phone email

mailing address (if different than where you live) city state zip

Complete to join permanent absent voter application list:

I want to vote absentee in all future elections. Automatically send me an application for every election.

## signature

I certify that:

- I am a United States citizen.
- I am a Michigan resident and will vote only after I have lived in my city or township for at least 30 days.
- I am at least 17.5 years old and will vote only after I turn 18.
- I authorize the cancellation of any previous registration.

The information I have provided is true to the best of my knowledge under penalty of perjury. If I have provided false information, I may be subject to a fine or imprisonment or both under federal or state laws.

**X**

signature

date

# State of Michigan Election Inspector Application

(Complete in your own handwriting and return to your local City/Township Clerk - find your local Clerk at [mi.gov/vote](http://mi.gov/vote))

## personal information

Full Name \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Email Address \_\_\_\_\_

Home Address \_\_\_\_\_

Phone #'s Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Registered in  City or  Township of \_\_\_\_\_ Pct # \_\_\_\_\_ Ward # \_\_\_\_\_

County of \_\_\_\_\_

Political Party Affiliation (**REQUIRED**; must be a recognized state party & may not be Independent):

Republican  Democratic  Libertarian  U.S. Taxpayers  Green  Natural Law  Working Class

Have you ever been convicted of a felony or election crime?  Yes  No

## education and experience information

Education Background (include highest grade completed or degree held) \_\_\_\_\_

Employment Background (include current or last place of employment and type or work performed)

Languages other than English that you speak (if any) \_\_\_\_\_

Please rate your computer experience (data look-up, database processing, creating .pdfs, etc.):

1 = not experienced, 5 = very experienced

1  2  3  4  5

Past experience as an election inspector, if any (include name of jurisdiction) \_\_\_\_\_

Do you have transportation?  Yes  No

Will you work at any polling place?  Yes  No If not, explain: \_\_\_\_\_

## signature and certification

I CERTIFY THAT I am not a member or a known active advocate\* of a political party other than the party identified above. I FURTHER CERTIFY THAT the foregoing statements are true to the best of my knowledge and belief.

\_\_\_\_\_  
Signature of Applicant

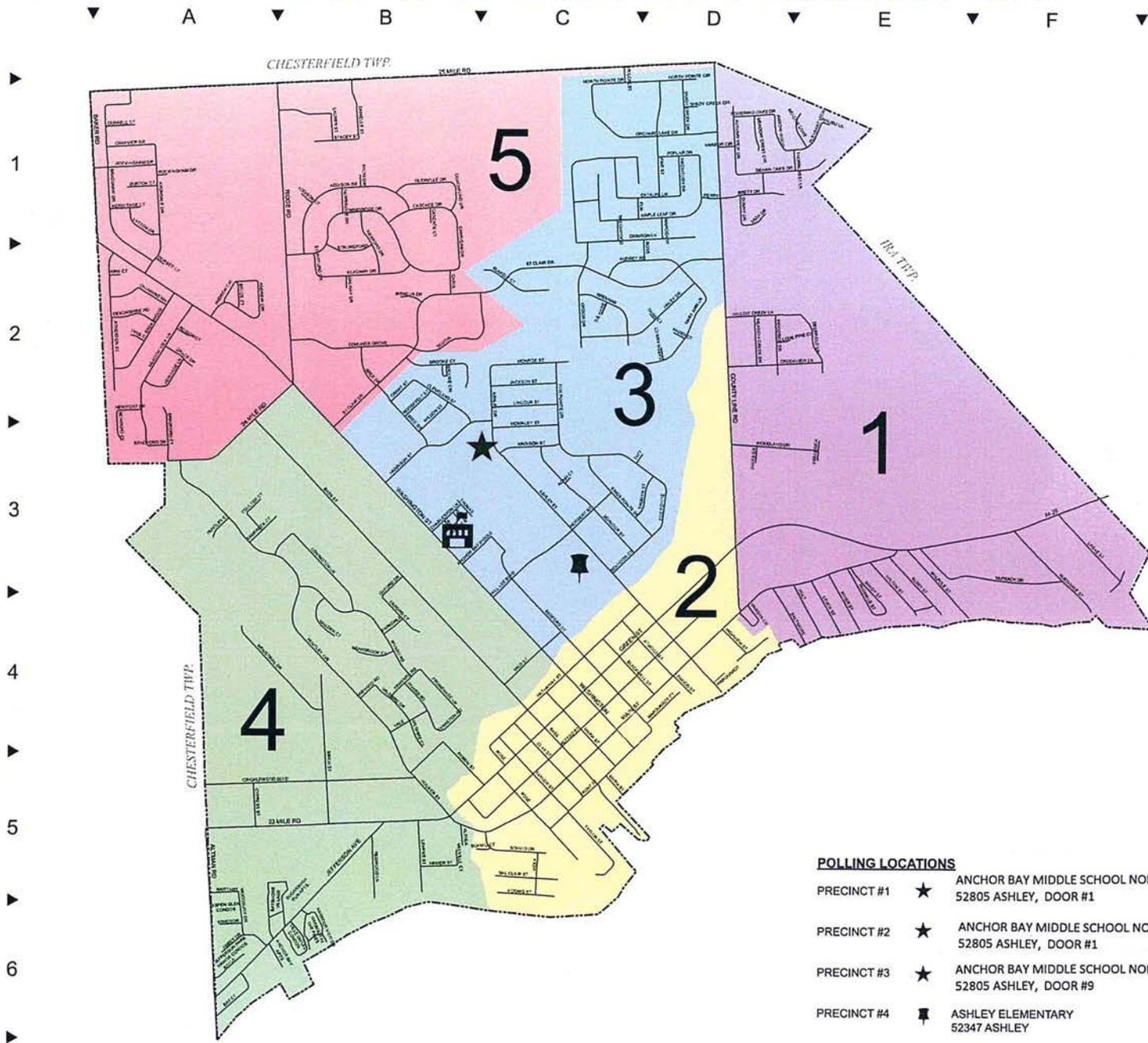
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

\* A "known active advocate" of another political party is defined to mean a person who 1) is a delegate to the convention or an officer of another party; 2) is affiliated with another party through an elected or appointed government position or; 3) has made documented public statements specifically supporting by name another political party or its candidates in the same calendar year as the election at which the person will serve as an inspector. "Documented public statements" means statements reported by the news media or written statements with a clear and unambiguous attribution to the applicant.

ANY FALSE STATEMENTS MADE ON THIS APPLICATION WILL DISQUALIFY THE APPLICANT.

Approved by State Director of Elections (August 2017)

# CITY OF NEW BALTIMORE PRECINCT MAP



<b>A</b>	ABLEY DR. A-6 ADAM CT. C-3 ADDISON CT. B-1 ADDISON DR. B-1 ALFRED D-4 ALTHEA B-8 ALTIAN A-5 ANCHOR BAY APTS. A-6 ANDREW DR. A-1 ARROW WOOD LN. D-1 ASHLEY DR. C-3 ASHLEY ST. C-3 ASPEN GLEN CONDOOS A-5 ATHERTON A-2 ATWOOD D-4 AUTUMN VIEW D-1 AVONDALE A-1	<b>B</b>	BAMER A-1 BAL CLAR C-6 BALTIMORE D-4 BASE B-4 BAY CT. A-6 BAYSHORE VILLAGE A-8 BEACON COVE D-1 BEACONO C-4 BEECHWOOD C-1 BIRCH B-5 BLACKWELL C-4 BLAKELY C-2 BLAKELY CT. C-2 BRADFORD A-3 BRADFORD CT. A-3 BRADFORD HW. A-1 BRADY C-4 BREE B-2 BRENNAN C-2 BRIGHTWOOD A-2 BRETT D-1 BREWSTER D-4 BRIXTON DR. A-5 BROOKE CT. B-2 BROOKE CT. DR. B-2 BRYCE A-2 BURTON CT. A-1	<b>C</b>	CAROL B-2 CAROL DR. B-1 CARRIGAN DR. B-1 CASCADE CT. B-1 CASCADE DR. B-1 CATALPA LN. C-1 CHANNING WY. A-2 CHARLESTON B-3 CLAY C-5 CLEVELAND B-3 COA-FORD DR. B-1 COALTER CT. A-3 COUNTY LINE D-2 COVINGTON B-4 CRAG B-3 CRANBROOK CT. B-4 CRANMER A-1 CREEK LN. B-4 CREENVIEW LN. D-2 CROLEWOOD A-5 CRISTON LN. C-2 CYPRESS A-5	<b>D</b>	D.E. HARE CT. C-2 DANCE D-2 DANIELLE B-1 DEPFIELD LN. D-2 DOVONSHIRE A-2 DOONY D-1 DORSET A-2 DURRELL CT. A-1	<b>E</b>	EDWARDS GROVE B-2 ELIZABETH B-3 ELM D-1 ELSEY E-4 ERDA D-1 EVANSTON B-4	<b>F</b>	FOX PONTE C-3 FREDERICK D-3 FRONT C-5	<b>G</b>	GAURRY DR. B-1 GLENNVILLE DR. B-1 GRACE C-2 GRANT B-3 GREEN C-4	<b>H</b>	HALEY D-2 HAWLEY B-5 HARBOR CREEK D-5 HARBOR DR. IN THE PINES B-6 HARBOR VIEW DR. B-6 HARRISON B-3 HARVARD B-4 HATHWAY C-4 HERITAGE LN. A-2 HERITAGE CT. A-1 HIGHWAY D-4 HILDCREST C-1 HOLT D-4 HOOKER A-5 HUNTLEY AVE. B-4 HUNTLEY CT. A-3	<b>I</b>	INDUSTRIAL DR. A-4 IRENEUS B-2	<b>J</b>	JACKSON C-2 JAMES D-3 JEFFERSON A-6 J. MARK MANOR A-6	<b>K</b>	KAREN ANNE CT. D-2 KAYLA DR. A-6 KILKENNY DR. B-1 KINGS PONTE C-3 KIRA A-2 KOLMO C-5	<b>L</b>	LACAE F-4 LAUREN B-1 LEWIS B-5 LENDX D-4 LINDSON C-3 LOVE FINE D-2 LYTTON A-1	<b>M</b>	M-29 I-3 MADONTSCH D-1 MADON CT. D-1 MADSON C-3 MADSONY D-1 MAY B-4 MAURILIN D-1 MAPLE LEAF C-1 MIRA C-6 MARGUARDT D-4 MARGUARDT CT. D-4 MARSH LN. C-4 MARY ANN LN. D-2 MC PINLEY C-3 MEADOW CREEK DR. D-2 MEADOW CREST DR. D-1 MEADOW VIEW A-2 MELVILLE CT. B-5 MENO C-4 MNER E-4 MONICE C-2 MARDECK F-4	<b>N</b>	NEWPORT A-2 NEWPORT CT. A-3 NORBENT C-3 NORTH PONTE D-1 NORTH PONTE DR. D-1	<b>O</b>	ORCHARD LAKE C-1 ORSON C-2 OXFORD CT. B-4 OXFORD DR. B-4	<b>P</b>	PRINSDALE B-4 PERRY B-5 PERRY D-1 PINE D-1 PLEASANT VIEW D-1 POPULAR D-1 PROCKENADE LN. B-4	<b>R</b>	REDWOOD LN. B-5 REGAN B-3 REYNOLD C-4 RIDGE A-1 REWARD B-4 ROCKINGHAM A-1 ROOSEVELT B-3 ROSE C-5 ROSSIG A-2 ROSS D-2 RUDESALE F-4	<b>S</b>	SCHARD C-5 SCHARD CT. C-5 SCHROEDER C-3 SHADY CREEK D-1 SHADY CREEK DR. D-1 SINNA GASK D-1 SOON C-2 ST. CLAIR C-2 STACEY B-1 STONEFORD DR. B-1 STRONGFORD DR. B-1	<b>T</b>	TAFT C-3 TAMARACK CT. A-3 TARA D-1 TAYLOR C-5 THOMAS B-3 THORNHILL LN. D-1 TOWNE GASK D-1 TRAMAN C-3 TWENTY FIVE MILE RD. C-1 TWENTY FOUR MILE RD. A-3 TWENTY THREE MILE RD. B-5 TYNE A-2	<b>V</b>	VILLE DU LAC CONDOOS A-6 VOKA C-5	<b>W</b>	WALDEN CT. B-4 WALPOLE E-4 WASHINGTON A-2, B-3 WEN CHU DR. B-1 WICHOU DR. B-1 WILL LEE C-4 WILLOW CREEK LN. D-2 WILSHIRE C-6 WILSHIRE D-4 WILSON B-3 WILTON E-4 WINDFORD DR. B-1 WINDSOR DR. A-5 WOODBURY DR. A-5 WOODLAND D-3 WOODGIC DR. D-2	<b>Y</b>	YALE B-4
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- POLLING LOCATIONS**
- PRECINCT #1 ★ ANCHOR BAY MIDDLE SCHOOL NORTH  
52805 ASHLEY, DOOR #1
  - PRECINCT #2 ★ ANCHOR BAY MIDDLE SCHOOL NORTH  
52805 ASHLEY, DOOR #1
  - PRECINCT #3 ★ ANCHOR BAY MIDDLE SCHOOL NORTH  
52805 ASHLEY, DOOR #9
  - PRECINCT #4 📍 ASHLEY ELEMENTARY  
52347 ASHLEY
  - PRECINCT #5 🏠 LIGHTHOUSE ELEMENTARY  
51880 WASHINGTON

## PRECINCT LOCATION MAP

City of New Baltimore  
Macomb County, Michigan

Community Planning & Management, P.C.  
Professional Planning Consultants

0 0.25 0.5 1 Miles

Revised 6/12

PREPARED BY THE OFFICES OF THE CITY CLERK  
THIS MAP IS NOT APPROVED FOR EMERGENCY USE  
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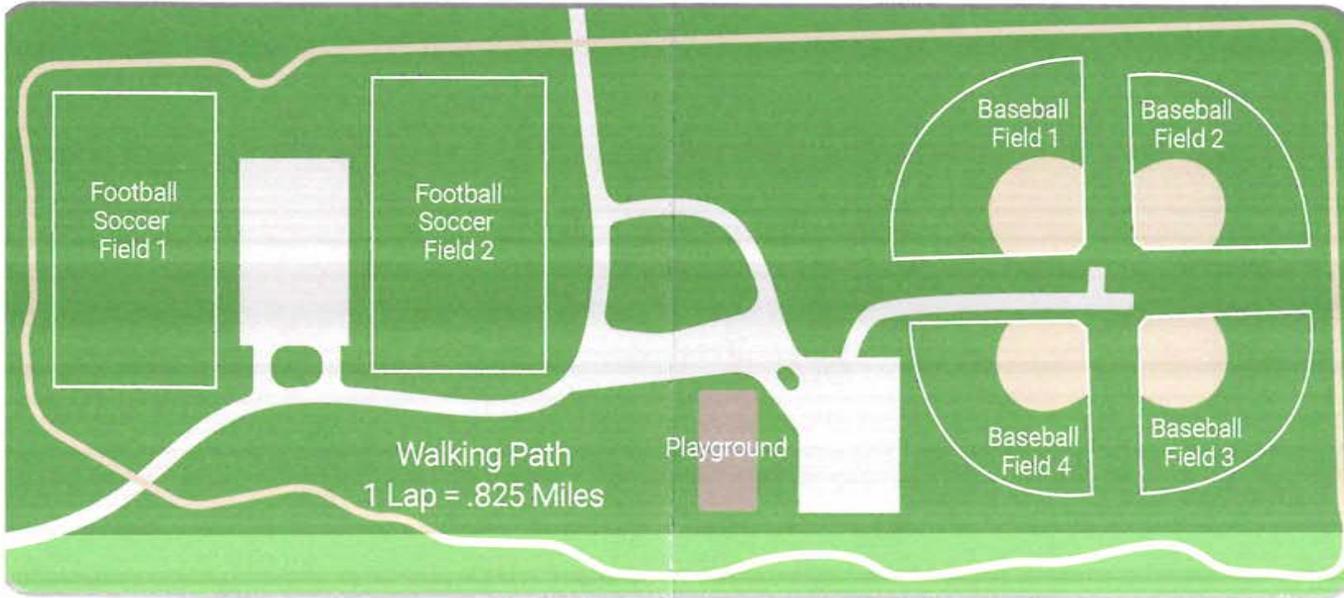
# Parks & Trails Map



PARK DETAIL ON REVERSE SIDE



## Festival Park



## Lillian Lucas Trails



## Walter & Mary Burke Park



## Maynard "Red" Aurand Memorial Park





CITY OF NEW BALTIMORE  
36535 Green Street, New Baltimore, MI 48047  
City Clerk, Marcia Shinska • 586-725-2151 • 36535 Green St. New Baltimore, MI 48047

## FIRE DEPARTMENT RECREATIONAL FIRE PERMIT

*Please Note: (1) Only seasoned firewood shall be burned. (2) Fire is to be no larger than 3 foot square 2 foot high. (3) Fire must be under the direct supervision and control of a person of at least 18 years of age at all times. (4) Fire shall not be located within 25 feet of any structure, deck, combustible material, or property line. (5) Permit covers calendar year. \*In accordance with Chapter 22, Article II. Open Burning Sec. 22-3*

*\*ID required to receive permit*

Name: \_\_\_\_\_

Contact: \_\_\_\_\_

(Phone/email)

Address: \_\_\_\_\_ New Baltimore, MI 48047

Effective Dates: \_\_\_\_\_

Applicant Statement: I hereby acknowledge that I have read this application, that the information **given is correct, and that I am the owner, or duly authorized to act on the owner's behalf and as** such hereby agree to and will comply with the above requirements. It is further understood that if there are any violations of this permit that I may be held responsible for any and all costs associated with a Fire Department response Art. V Div. 3 and or violations in accordance with the City of New Baltimore fine schedule Sec. 30-72. I further recognize that when a bonfire is burning extinguishing means should be readily available.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submit Permits to:

Mail/Drop Off:  
City Hall – Front Desk/Fire Department  
36535 Green St.  
New Baltimore, MI 48047

Email:

[jstellman@cityofnewbaltimore.org](mailto:jstellman@cityofnewbaltimore.org)



CITY OF NEW BALTIMORE  
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**CLERK'S OFFICE**  
GARAGE SALE PERMIT

*Please Note: (1) First garage sale of the year is no charge, after that each sale is \$5.00 (2) NO signs permitted in the right-of-way; review back side for rules on sign placement*

Name: \_\_\_\_\_

Contact: \_\_\_\_\_  
(Phone/email)

Address: \_\_\_\_\_ New Baltimore, MI 48047

Location of Sale: \_\_\_\_\_  
(If different than address)

Dates of Sale: \_\_\_\_\_

General Description of Sale Items: \_\_\_\_\_

Have you conducted a garage sale in the past 12 months?: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

City Hall: 586-725-2151

REVIEW BACKSIDE FOR RULES ON SIGN PLACEMENT

FOR OFFICE USE ONLY

Amount Paid: \_\_\_\_\_ Payment Type: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

## Garage Sale Guidelines/Rules:

- A permit is required for garage sales and are available at City Hall or [www.cityofnewbaltimore.org](http://www.cityofnewbaltimore.org)
- There is no charge for the first sale. Additional permits are \$5.00 each.
- No more than three permits per applicant in a twelve month period will be issued.
- There is no charge for educational, charitable or governmental organizations.
- Garage sales (including attic, flea market, lawn, rummage or any other casual sale) are regulated by the City of New Baltimore Ordinance.
- Two garage sale signs, no larger than four square feet, are permitted within a half mile of the sale.
- One sign is permitted on the property.
- Signs must have date of sale and address where held. (*Signs without this information will be confiscated!*)
- Signs cannot go up more than two days before the sale and must be removed within 24 hours after the sale, or the persons responsible will be ticketed for littering.
- NO signs are permitted on public property, trees, streets or utility poles!

## Right-Of-Way is defined as:

1. The area from the sidewalk to the street
2. The area where utility poles, fire hydrants, light poles, city signs, etc. are located (to the road)
3. At corners (intersections) without sidewalks, at least 20 feet from street side

GOOD LUCK AT YOUR SALE!



Submit Applications to:

Mail/Drop Off:  
City Hall - Clerk's Office  
36535 Green St.  
New Baltimore, MI 48047

Email:  
[mshinska@cityofnewbaltimore.org](mailto:mshinska@cityofnewbaltimore.org)



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## BOARDS & COMMISSION APPLICATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Years as a New Baltimore Resident: \_\_\_\_\_

Occupation: \_\_\_\_\_

Community Involvements:

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Interests and Hobbies:

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Educational/Training Background:

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Committees you would be interested serving on:

1<sup>st</sup> Choice: \_\_\_\_\_

2<sup>nd</sup> Choice: \_\_\_\_\_

3<sup>rd</sup> Choice: \_\_\_\_\_

Submit application to:

Mail/Drop Off:  
City Hall  
36535 Green St.  
New Baltimore, MI 48047

Email:  
Tom Semaan, Mayor: [tsemaan@cityofnewbaltimore.org](mailto:tsemaan@cityofnewbaltimore.org)  
Marcia Shinska, City Clerk: [mshinska@cityofnewbaltimore.org](mailto:mshinska@cityofnewbaltimore.org)

Contact/Questions:  
City Hall Main: 586-725-2151 • City Hall Fax: 586-725-6927

# CITY OF NEW BALTIMORE BOARDS & COMMISSIONS

## Arts & Culture Commission

Meetings: 2<sup>nd</sup> Thursday of the month, 7:00pm at City Hall

## **Citizen's Advisory Commission (CAC)**

Meetings: 3<sup>rd</sup> Tuesday of the month, 7:00pm at City Hall

## Downtown Development Authority (DDA)

Meetings: 2<sup>nd</sup> Wednesday of the month, 7:00pm at City Hall

## Historic District Commission

Meetings: 1<sup>st</sup> Tuesday of the month, 7:00pm at City Hall

## Local Development Finance Authority (LDFA)

Meetings: Quarterly, 3<sup>rd</sup> Wednesday of the month, 5:30pm at City Hall

## Parks and Recreation Commission

Meetings: 1<sup>st</sup> Thursday of the month, 6:00pm at City Hall

## Planning Commission

Meetings: 4<sup>th</sup> Tuesday of the month, 7:30pm at City Hall

### *Pre-Planning*

*Meetings: 1<sup>st</sup> Tuesday of the month, 9:00am at City Hall*

## Retiree Health Care Board

Meetings: Quarterly, 4<sup>th</sup> Thursday of the month, 5:30pm at City Hall

## Roads, Bridges & Public Utilities Committee

Meetings: 3<sup>rd</sup> Thursday of the month, 5:30pm at City Hall

## Zoning Board of Appeals (ZBA)

Meetings: 3<sup>rd</sup> Monday of the month, 7:00pm at City Hall (*as needed*)

*Please Note: Meeting dates are subject to change based on holidays, elections, etc. Please refer to the Calendar on the City website [www.cityofnewbaltimore.org](http://www.cityofnewbaltimore.org)*



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## OAKWOOD CEMETERY

*\*For New Baltimore residents, only*

### Plot Purchase

Single Plot	\$825.00
Infant Grave	\$500.00

Perpetual Care Fee	\$250.00
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*(Collected at time of purchase or transfer of plot to new owner, effective 6/7/18)*

Transfer Plot Fee	\$100.00
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### Full Burial Pricing

*Please Note: Perpetual Care Fee is collected at time of burial if plot was purchased prior to 6/7/18.*

Perpetual Care Fee	\$250.00
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Mon. – Fri. before 2:30pm	\$1,250.00
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Mon. – Fri. after 2:30pm	\$1,450.00
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Saturday & Sunday	\$1,800.00
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Holidays	\$1,800.00
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*Winter burials	\$180.00
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*(As deemed by weather conditions)*

### Cremains Burial Pricing

*Please Note: Perpetual care fee is collected at time of burial if plot was purchased prior to 6/7/18.*

Perpetual Care Fee	\$250.00
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Mon. – Fri. before 2:30pm	\$400.00
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Mon. – Fri. after 2:30pm	\$750.00
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Saturday & Sunday	\$750.00
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Holidays	\$1,000.00
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*Winter burials	\$180.00
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*(As deemed by weather conditions)*

## Foundations

*Please Note: (1) One headstone/footstone per single grave – unless veteran (see below) (2) Footstone are not allowed in sections 9, 10, 11, 12 (3) Max width of headstone/footstone for single grave is 36 inches. Max width for headstone on double grave is 72 inches*

Headstone Size	Foundation Required	Price
Single Grave		
16 x 8	20 x 12	\$55.00
24 x 12	28 x 16	\$93.00
36 x 12	40 x 16	\$133.00
Double Grave		
48 x 16	52 x 16	\$217.00
60 x 16	64 x 20	\$267.00
72 x 20	76 x 24	\$380.00

## Veteran Marker

*Please Note: (1) Foundation required if 2<sup>nd</sup> marker on grave. Must be located within 12 inches of headstone. (2) Flush with ground only!*

Foundation	28 x 16	\$93.00
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## Removal of Foundation Fee

If purchasing larger headstone/footstone and require new foundation to accommodate the larger size marker, removal fee will apply

Removal of Foundation Fee	\$150.00
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## Rules & Regulations

Single Grave Size: **3.5' X 10'**

Single Grave Foundation: **NO wider than 40'**

\*Only one headstone per grave is permitted

Section 7. Definition: Lot decorations shall be deemed to include all structures, ornaments, plantings or other embellishments with the exception of markers, which are placed on cemetery lots with the intention of improving their appearance. Because certain types of individual lot decorations are not in harmony with the development of the cemetery as a whole or because they may intensify maintenance problems, the City enforces certain rules regarding the decoration of the cemetery lots.

Section 8. Decoration of Lots. The following rules shall be observed with regard to the decoration of cemetery lots and will be strictly enforced. Any non-conforming item will be removed.

- a. Copings, fences, curbs, benches, steps, structures of wood or other equally perishable material are prohibited. These structures or enclosures established on any lot previous to the adoption of these regulations which have, neglect or age shall be removed.
- b. No elevated mounds shall be built over graves and no lot shall be filled above the grade established by the city.
- c. Receptacles for cut flowers will be permitted if installed flush with the surface of the lawn. The use of glass jars or bottles as receptacles for cut flowers is strictly prohibited.
- d. Winter decorations may be maintained on graves until the 1<sup>st</sup> day of April. If such decorations are not removed by April 1<sup>st</sup>, they will be considered abandoned and may be disposed of by the cemetery management.
- e. Artificial flowers, toys or other unsightly objects will not be permitted as grave decorations and when used, they will be removed without notice.
- f. Plantings shall be permitted within 12 inches to the front of the headstones and only under the supervision of the sexton, and after receiving written permission therefor. Plantings placed on the lot without a permit will be removed without notice. It is suggested a black plastic border be placed around the plantings to prevent cutting by maintenance personnel.
- g. The plantings of hedges is strictly prohibited. Existing hedges will be removed whenever they become unsightly or encroach upon an adjoining lot or path.
- h. The City will remove all flowers, trees and shrubs which have become unsightly or dangerous.
- i. No deciduous tree or conifer shall be removed or pruned except under the direction and with consent of the sexton.
- j. Potted plants will be permitted to remain on the lots from May 29<sup>th</sup> until October 15<sup>th</sup>. If left after this after this date, they will be removed without notice.

### Questions/Inquiries:

Email:

DPS Superintendent, John Klimaszewski: [nbdps@cityofnewbaltimore.org](mailto:nbdps@cityofnewbaltimore.org)

City Clerk, Marcia Shinska: [mshinska@cityofnewbaltimore.org](mailto:mshinska@cityofnewbaltimore.org)

Phone:

DPS Office: 586-725-9511

City Hall: 586-725-2151