

City of New Baltimore Building Department

36535 Green Street, New Baltimore, MI 48047 Phone: (586)725-2151 ext 105

lhall@cityofnewbaltimore.org

Mechanical Permit Application

Authority: P.A. 230 of 1971, as amended
 Completion: Mandatory to obtain permit
 Penalty: Permit cannot be issued

PM _____

I. PROJECT LOCATION

Street address and job location (street number and name)	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required		
Name of Owner/Agent	Phone #	Lot #	Subdivision

II. APPLICATION INFORMATION (Contractors must complete unshaded & shaded section) PLEASE PRINT

<input type="checkbox"/> Contractor	Company Name/Homeowner Name	Phone		
<input type="checkbox"/> Homeowner				
Address	City	State	Zip Code	
Driver License #	Date of Birth	Email Address		
Licensee Name	Contractor License #	Expiration Date		
Federal Employer ID # (or reason for exemption)	Workers Comp. Insur. Carrier (or reason for exemption)	MESC Employer # (or reason for exemption)		

III. PROJECT DESCRIPTION

Project Use <input type="checkbox"/> Single Family <input type="checkbox"/> Multi-family <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Other - Explain:
Describe Project and Building use in detail

IV. APPLICANT SIGNATURE

I here by certify that the proposed work is authorized by the owner of record and that I have authorization from the owner to make this application as his/her authorized agent, and we agree to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the City of New Baltimore and the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.	
Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.	
Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section V. Homeowner Affidavit)	Date

V. HOMEOWNER AFFIDAVIT

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume responsibility to arrange for necessary inspections.

VI. NOTICE TO APPLICANT

GENERAL: Mechanical work shall not be undertaken until a Mechanical permit is issued. All installations shall be in conformance with the Mechanical Code. **No work shall be concealed until it has been inspected and approved.**

EXPIRATION OF PERMIT: A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A permit will be cancelled when no inspections are requested and conducted within six months of the date of issuance of the date of a previous inspection. Cancelled permits cannot be refunded or reinstated.**

COMPLETE THE REMAINING SECTIONS ON BACK SIDE OF APPLICATION

CITY OF NEW BALTIMORE BUILDING DEPARTMENT - MECHANICAL PERMIT APPLICATION
VII. PROJECT FEE ITEMS – Enter the quantity of items being installed, repaired or altered below.

DESCRIPTION	FEE	#	TOTAL
Base Application Fee includes 1 inspection	\$75.00	1	\$75.00
Final Inspection	\$75.00		
Registration Fee	\$25.00		
Re-inspection Fee*	\$75.00		
Mail Fee	\$3.00		
Specialty/Safety Inspection	\$75.00		
Underground Inspection**	\$75.00		
Mobile Home	\$30.00		
Res New Construction 2 Bath***	\$177.00		
Each additional full bath	\$25.00		
Each Additional ½ bath	\$20.00		
A/C or Heat Pump – Geo Thermal - Residential	\$40.00		
Under 5 HP (split system)	\$28.00		
5 HP and over (split system)	\$39.00		
Air Handler	\$40.00		
Air Handler Comm – Self Contained Units under 1,500 cfm (commercial)	\$15.00		
1,500 to 10,000 cfm	\$28.00		
Over 10,000 cfm	\$55.00		
Boilers	\$30.00		
Commercial Hoods (includes duct & exhaust fan)	\$85.00		
Commercial Clothes Dryer	\$25.00		
Electronic Air Cleaner	\$25.00		
Furnace	\$30.00		
Gas Logs	\$10.00		
Generator (includes gas pipe) ♦	\$25.00		
Humidifiers	\$10.00		
LPG & Fuel Oil Tanks (piping fee included)	\$17.00		
Pool Heater (includes gas pipe) ♦	\$55.00		
Pre-Manufactured Fireplace-Gas	\$25.00		
Pre-Manufactured Fireplace-Solid Fuel	\$50.00		
Damper	\$10.00		
Refrigeration-All Types - commercial	\$25.00		

DESCRIPTION	FEE	#	TOTAL
Roof Top HVAC Unit	\$60.00		
Chiller	\$88.00		
Evaporator Coils	\$28.00		
Split System (under 5 hp)	\$28.00		
(over 5 hp)	\$39.00		
Compressor (15-50 hp)	\$39.00		
Compressor (over 50 hp)	\$66.00		
Cooling Towers	\$39.00		
Solar Equipment	\$20.00		
Space Heater	\$20.00		
Spray Booth (includes duct & exhaust fan)	\$90.00		
Unit/Radiant Heater	\$25.00		
Water Heater-Commercial	\$30.00		
Water Heater-Domestic	\$20.00		
Baseboard/Radiant Piping-per appliance	\$20.00		
Chimney Type I, B, Liner	\$25.00		
Dryer Vent	\$10.00		
Duct-Alteration (add/relocate up to 3 supplies or R/A's)**	\$10.00		
Duct-Complete (per appliance) **	\$30.00		
Duct Zoning – 4 Zones or less	\$10.00		
ERV/HRV Box	\$10.00		
Exhaust Vent Fan 1000 CFM or less	\$15.00		
Exhaust Vent Fan 1000 CFM or more	\$30.00		
Fresh Air Damper	\$10.00		
Duct System/Fire suppression/Comm based on bid price - \$5,000 or less	\$30.00		
\$5,001-\$10,000	\$50.00		
\$10,001-\$15,000	\$70.00		
Over \$15, 001 (\$10 for each \$3,000 in addition to above)	\$10.00		
Gas Outlets/piping new installation	\$8.00		
First 100'	\$20.00		
Each 50 ft thereafter	\$6.00		
Gas Pipe Main 2" Diameter or less	\$20.00		
Gas Pipe Main 2" Diameter or more	\$40.00		

♦ You must have a license that covers more than fuel gas piping to pull a permit for a pool heater and/or generator. If only installing gas pipe an additional permit will be required for the generator and/or pool heater.

Make Check Payable to “City of New Baltimore”

TOTAL FEES	
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***Re-Inspection Fee Schedule**

- First re-inspection of violations noted on original inspection No Charge
- Work not ready/no entry \$75.00
- Each additional inspection requested for new construction requiring multiple inspections, due to work done in stages \$75.00

**Duct work installed underground or under sleepers, that requires a separate inspection in addition to the scheduled rough inspection will be required to pay an underground inspection fee.

*****Residential New Construction**

2-Bathroom House – This fee is based on a house with up to 2 bathrooms/3 bedrooms. It does not include the air conditioner, humidifier or electronic air cleaner. Houses with more bathroom/bedrooms may require additional furnace, duct, damper and exhaust fan permits.

Work started prior to obtaining a permit is subject to **ADMINISTRATIVE FEES**